

# Education and Safeguarding Committee

## Terms of Reference

<b>Date Last Approved by Trustees:</b>	<b>December 2023</b>
<b>Date to be reviewed</b>	<b>July 2024</b>

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## 1. Constitution

- 1.1 The Board of Trustees of Endeavour MAT resolve to establish a committee of the Trust Board to be known as the Education and Safeguarding Committee.

## 2. Membership

- 2.1 The Committee shall comprise of between three and five Trustees appointed by the Board of Trustees.
- 2.2 The Chair of the Trust Board may attend the Committee meetings but may not act as Chair and will not have voting rights.
- 2.3 The Chair and Vice Chair will be appointed by the Committee annually. The Committee will elect a temporary replacement from among the members present at the meeting in the absence of the Chair. No person may act as a Chair unless they are members of the Trust Board.
- 2.4 The Executive will ensure that a Clerk is provided to take minutes at meetings of the Committee.
- 2.5 The Committee may invite attendance at meetings from persons who are not Committee members to assist or advise on a particular matter or range of issues. Such persons may speak with the permission of the Chair but shall not be entitled to vote.

## 3. Remit and Responsibilities of the Committee

- 3.1 The Committee shall be responsible for the matters set out in the scope and responsibilities below.

## 4. Proceedings of Committee Meetings

- 4.1 The proceedings of the committee will fall under the Standing Orders of the Trust Board.

## 5. Authority

- 5.1 The Committee is authorised by the Trust Board to:
  - 5.1.1 carry on any activity authorised by these terms of reference and delegated powers through the Trust's Scheme of Delegation;
  - 5.1.2 seek any appropriate information that it requires from any Officer of the Trust and all officers shall be directed to cooperate with any request made;
  - 5.1.3 commission reports and services from third parties to enhance the Committee's scrutiny of the executive.

## 6. Reporting Procedures

- 6.1 The Reporting Procedures of the committee will fall under the Standing Orders of the Trust Board.
- 6.2 The Committee shall conduct an annual review of its work and these terms of reference and shall report the outcome and make recommendations to the Trust Board.

## Scope and Responsibilities of the Committee

## 7. Education and Curriculum

The committee will:

- 7.1 Monitor the educational performance of all schools within the Trust, including student progress, attainment and achievement.
- 7.2 Review and approve the curriculum and teaching and learning strategies across all schools within the Trust.
- 7.3 Ensure that all schools within the Trust are providing high-quality education that meets the needs of all students, including those with special educational needs and disabilities.
- 7.4 Ensure that all schools within the Trust are complying with relevant legislation and guidance related to education.
- 7.5 Ensure all schools meet the Gatsby Benchmarks and have a clear, ambitious careers programme so that all students are well prepared for their next stage of education, employment or training.

## 8. Safeguarding

The Committee will:

- 8.1 Consider and recommend to the Board relevant policies and procedures for Safeguarding that shall be applicable within all schools in the Trust and will monitor their application and ensure that they are effective in protecting students from harm.
- 8.2 Review and ensure that appropriate Safeguarding training for staff and volunteers is deployed effectively within each school area of the Trust.
- 8.3 Monitor and ensure that all schools within the Trust are complying with relevant legislation and guidance related to safeguarding.

## 9. Admissions and Student Matters

The Committee will:

- 9.1 Consider and recommend to the Board (as the Admissions Authority) in matters related to admission and specifically in relation to admissions policies and compliance with the Admissions Code.
- 9.2 Will monitor and review application of exclusion and sanction systems within Trust schools and advise the Board in any other student related matters that might arise.