

Education and Safeguarding Committee

Terms of Reference

Date Last Approved by Trustees:	July 2024
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1. Constitution

- 1.1 The Board of Trustees of Endeavour MAT (the Trust Board) has established the Education and Safeguarding Committee (the Committee). The Trust Board has delegated authority to the committee to oversee Education and Safeguarding.

2. Membership

- 2.1 The Committee shall comprise of between three and five Trustees appointed by the Board of Trustees.
- 2.2 The Chair of the Trust Board may attend the Committee meetings but may not act as Chair and will not have voting rights.
- 2.3 The Chair and Vice Chair will be appointed by the Committee annually. In the absence of the Chair the Vice Chair will act as Chair. The Committee will elect a temporary replacement from among the members present at the meeting in the absence of the Chair and Vice Chair. No person may act as a Chair unless they are members of the Trust Board.
- 2.4 The Executive will ensure that a Clerk is provided to take minutes at meetings of the Committee.
- 2.5 The Committee may invite attendance at meetings from persons who are not Committee members to assist or advise on a particular matter or range of issues. Such persons may speak with the permission of the Chair but shall not be entitled to vote.

3. Remit and Responsibilities of the Committee

- 3.1 The Committee shall be responsible for the matters set out in the scope and responsibilities below.

4. Proceedings of Committee Meetings

- 4.1 The proceedings of the committee will fall under the Standing Orders of the Trust Board.

5. Authority

- 5.1 The Committee is authorised by the Trust Board to:

- 5.1.1 carry on any activity authorised by these terms of reference and delegated powers through the Trust's Scheme of Delegation.
- 5.1.2 seek any appropriate information that it requires from any Officer of the Trust and all officers shall be directed to cooperate with any request made.
- 5.1.3 commission reports and services from third parties to enhance the Committee's scrutiny of the executive.

6. Reporting Procedures

- 6.1 The Reporting Procedures of the committee will fall under the Standing Orders of the Trust Board.
- 6.2 The Committee will report in summary and, where considered necessary in detail.
- 6.3 The Committee shall conduct an annual review of its work and these terms of reference and shall report the outcome and make recommendations to the Trust Board.

Scope and Responsibilities of the Committee

7. Education and Curriculum

The committee will:

- 7.1 Monitor the educational performance of all schools within the Trust, to ensure they provide high quality education. This includes reviewing progress and attainment for all student groups (especially those with special educational needs and disabilities).
- 7.2 Review and approve the curriculum and teaching and learning expectations across the Trust.
- 7.3 Ensure all schools meet the Gatsby Benchmarks and have a clear, ambitious careers programme so that all students are well prepared for their next stage of education, employment or training.

8. Safeguarding

The Committee will:

- 8.1 Regularly monitor the effectiveness of Safeguarding policies.
- 8.2 Ensure that appropriate Safeguarding training for staff and volunteers is undertaken effectively across the Trust throughout the year.

- 8.3** Consider summary safeguarding issues occurring in the schools and actions to address these challenges.

9. Admissions and Student Matters

The Committee will:

- 9.1** Consider and recommend to the Trust Board the Admissions Policy and ensure compliance with the Admissions Code.
- 9.2** Monitor and review application of behaviour sanction systems within all schools and advise the Trust Board of any other student related matters that might arise.
- 9.3** To oversee attendance figures across all Trust schools and to receive reports on the impact of interventions, especially for Persistent Absentees. To understand ways in which Trust schools are encouraging attendance and ensuring they are aspiring to improve this beyond national averages.